

Knowledge and Skills for Service Coordinators

A common set of knowledge and skills of Part C, Early Intervention (EI) service coordinators to recognize their unique and specialized role.

Why Were They Developed?

To provide awareness of the foundational knowledge and skills that are necessary for quality service coordination in early intervention.

How Were They Developed?

Through a multi-year, multi-phase process, the National SC Leadership Institute Group, in partnership with the Division for Early Childhood (DEC) and the IDEA Infant and Toddler Coordinators Association (ITCA) collaborated to develop and approve clear guidance for the necessary knowledge and skills for EI service coordinators.



What Are The KSSC?

1. Infant & Toddler Development

Knowledge in this area includes factors that contribute to development; such as family context, relationships, culture, socio-economic considerations, environment and experiences to guide learning within natural environments.



2. Family-Centered Practices

The ability to respect and support the distinctive qualities of each family, recognizing the family as the teacher, support, decisionmaker and advocate for their child.



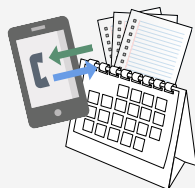
3. Leadership/Teaming

The ability to be an effective leader by building professional, supportive partnerships with families; collaborating and teaming with IFSP team members and engaging with a variety of community partners.



4. Coordination of Services

The ability to coordinate and monitor the timely delivery of identified evidence-based early intervention services.



5. Transition

Implementing smooth and effective transition plans with the family that identify events, activities and processes associated with key changes between environments or programs during the early childhood years.



6. Professionalism

The ability to use personal and professional boundaries, flexibility, resiliency, time management, dependability and by engaging in ongoing professional development.



Who Can Use the KSSC?

Service coordinators, administrators/program directors, state level professional development providers, faculty, preservice students and families will all benefit from the KSSC.

How Can The KSSC Be Used?

The KSSC are intended to enhance and augment personnel preparation, preservice training, and inservice professional growth and development.