



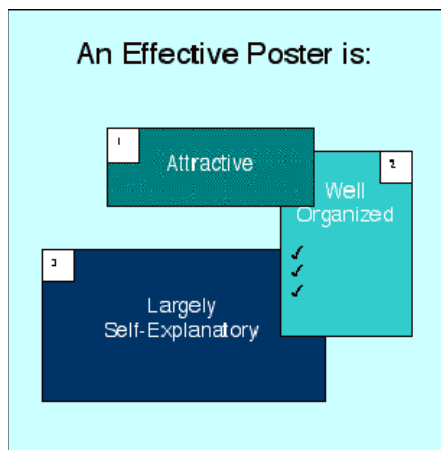
DEC•2010

*The 26<sup>th</sup> Annual International Conference on Young Children with  
Special Needs and Their Families*

**Poster Presenter Information**

Thank you for presenting at the Division for Early Childhood's 2010 conference. As a poster presenter, you have the opportunity to present both a visual display of your material and to be available to discuss your materials informally with attendees. Poster sessions are among the most popular events at our conference. Below is some useful information about our poster sessions as well as tips and resources we hope you find useful.

- You will have one 4'x8' vertical display board to post your material. Underneath this free-standing board is a table surface approximately 6'x1.5' for handouts or other materials you want to have available.
- Presenters must be present at their poster session for the entire time period (one hour). Any presenter listed in the program is required to be physically present at the poster. If a presenter is unable to attend, please notify the DEC office by sending an email to [presenter@dec-sped.org](mailto:presenter@dec-sped.org).
- You are expected to provide a visual display of your material and to bring along whatever supplies needed in order to post this information on the poster board. The board has a fabric background and will accept Velcro, push pins, or heavy-duty masking tape. If providing handouts, consult your proposal confirmation for the suggested number.
- Posters are available for set-up one hour prior to the start of your presentation. Each poster presentation lasts for one hour and we ask that you take down your material immediately following your presentation.



The following tips for poster presentations were developed by the Center for Teaching and Learning at Stanford University, Stanford, California. Additional information and resources can be found at: [http://ctl.stanford.edu/handouts/web/Master\\_Poster.htm](http://ctl.stanford.edu/handouts/web/Master_Poster.htm)

- 1. Make your poster attractive:** You must “grab” your audience to come closer and look at your work! Keep your poster succinct and uncluttered.
- 2. Organize your poster:** Ideas should flow logically. They must be clear and easy to follow.
- 3. Make your poster self-explanatory:** Even though one of the joys of presenting a poster is the individualized conversation that takes place, your poster should also tell your story without you!

**4. Distill your ideas.** You can make only a very few “take home” points in a poster presentation. The time you spend up front – refining the ideas and images that you will use - will be your best time spent. Images are most memorable. Build your text around pre-selected graphics or photos.

**5. Design your poster for clarity.** Use color, labels – even arrows – to establish connections and logical flow between ideas in your layout. The title and “big ideas” should be readable from *at least* 5 feet away. 24 point font is the suggested minimum size for text.

Sarah A. Mulligan, M.Ed., CAE  
Executive Director, Division for Early Childhood